

Dear Cobb County residents,

On Election Day, close to 1600 workers help voters in Cobb County. As a worker in one of our 144 precinct polling places, you would help fulfill the important process by which we Americans select our leaders and have a voice in government.



If you possess a sense of dedication and pride in your work, if you are patient and enjoy working with people, and if you take direction well and pay attention to detail, you may be just the person we're looking for!

If you would like to be a poll worker for Cobb County, please complete the application in this brochure and return it to our office via mail, fax, or email. Once we've processed your application, you will be placed on our list of potential workers. As we staff for each election, we'll call on new applicants to help fill any open positions at the polls.

Thank you,  
Janine Eveler  
Director of Elections  
Cobb County Board of Elections & Registration

### **How do I become a poll worker?**

First, you must be at least 16 years old, a U.S. citizen, a resident of Cobb County, or an employee of Cobb County government. You must be able to read, write, and speak the English language and have had no prior felony convictions for at least 10 years.

Second, complete the application attached to the reverse side of this brochure and mail, fax, or email it to the address listed.

Third, attend a required training session prior to each election which will make you eligible as a poll worker. You must provide your own transportation. You will be required to provide documents that establish your identification and your employment authorization.

### **Is this a volunteer position?**

No. Poll workers get paid for their services. Currently, the rate of pay per election is \$200 for poll managers, \$150 for assistant poll managers, and \$115 for clerks. Poll workers are also paid \$15 to help set up the poll to which they are assigned for Election Day. In addition, poll workers are also paid for attending training.

### **What are the work hours?**

All poll workers must be at their assigned polling place at 6 a.m. on Election Day. The day ends an hour or two after 7 p.m. when all memory cards have been accounted for and all materials have been packed away.

### **What positions are available?**

The Poll Manager is in charge of the precinct and has added responsibilities prior to Election Day, such as picking up the supplies before Election Day and inspecting the polling place. On election night, the Poll Manager must deliver the election evidence to the elections preparation center.

The Assistant Poll Manager supervises other workers and helps the Poll Manager where needed.

All workers, including Clerks, will greet voters, determine eligibility, and assist voters as needed. One worker accompanies the Poll Manager on election night to drop off election evidence. Poll workers must work at least one election before being considered for Poll Manager or Assistant Poll Manager positions.

### **How will I know if I am hired?**

An area supervisor will contact you and ask if you are available to work the election. You will receive a letter explaining what is required to complete the hiring process.

### **What training is required?**

All poll workers are required by law to attend poll worker training prior to each election. Your supervisor will work with you to schedule the day and time of each class. All classes are held at 736 Whitlock Ave, Marietta and last either 3 or 4 hours depending on the type of class. Poll workers are paid \$20 for attending a 3-hour class and \$30 for attending a 4-hour class. Upon completion of training, you will be given a poll worker manual to aid you in working the polls, using the voting equipment, etc. The poll worker manual is a key resource for working in the Cobb County voting precincts.

If a poll worker is not trained prior to an election, he or she will not be allowed to work the polls on Election Day.

### **Do I have to attend a training class every time I work an election?**

Yes, law requires that a poll worker must be trained prior to working any election (with the exception of a runoff). In addition, procedures, laws and rules can change prior to every election being held.

### **What about returning poll workers?**

As long as you are an active poll worker, you do not have to apply again. If you have worked at the polls in the past, your record will remain active in our database.

If you have any questions or would like more information about becoming a poll worker, please contact us at (770) 528-2581.

[www.cobbelections.org](http://www.cobbelections.org)  
[www.cobbcounty.org](http://www.cobbcounty.org)

# Serve Your Community,

## Become a Poll Worker !

### Cobb County Board of Elections and Registration



*Cobb County...Expect the Best!*

# 2018

***Cobb County Government does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.***

***Cobb County Government participates in the E-Verify Program***

## Remaining

### 2018 Election Dates

**November 6**      **General Election/Special Election**

**December 4\***      **State Runoff**

**January 8, 2019\***      **Federal Runoff**

**\*If needed**

Cobb County Board of Commissioners complies with the Americans With Disabilities Act of 1990. Public Law 101-336 (ADA), which prohibits discrimination on the basis of a disability, requiring that no qualified individual with a disability shall, on the basis of a disability, be denied the benefits of Cobb County services, programs, activities, or employment with Cobb County.

If you have a specific physical or service accessibility need, please make the staff who work with the program/facility which you plan to use aware of what you need so that we can reasonably accommodate you.

Further information may be obtained from the Cobb County Government ADA Coordinator at (770) 528-2655 (voice), (770) 528-1103 (TDD), or [adacoordinator@cobbcounty.org](mailto:adacoordinator@cobbcounty.org).

## Poll Worker Application

Complete this application, cut on dotted line and mail to Cobb County Board of Elections & Registration, P.O. Box 649, Marietta, GA 30061-0649; or fax to 770-528-2519; or scan and email to [info@cobbelections.org](mailto:info@cobbelections.org).

Please print clearly.

Last Name \_\_\_\_\_

First Name \_\_\_\_\_ M.I. \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Date of Birth \_\_\_\_\_

Precinct in which you are registered to vote:

\_\_\_\_\_

How did you hear about becoming a poll worker?

\_\_\_\_\_

Are you an employee of Cobb County Government?

Yes       No

Will you work in a precinct other than your own?

Yes       No

What languages do you speak other than English?

\_\_\_\_\_

Date \_\_\_\_\_

Please note that contact information provided to a government agency may be subject to public release as required by Georgia's open records law.